

# Draft Terms of Reference

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## GREATER CLARENDON (SAILORTOWN) STAKEHOLDER FORUM

### Introduction

1. The Greater Clarendon Masterplan, published in December 2016, commits the Department to preparing a Delivery Framework which has a strong focus on Comprehensive Development and which prepares for the prospects offered upon completion of the York Street Interchange. There is also a commitment to establish a Stakeholder Forum with representation from the Public, Private, Community and Political sectors.

Ove Arup have been appointed to work in conjunction with the Department and other stakeholders to prepare a Delivery Framework for the area. This Delivery Framework will seek to establish a number of projects under the overarching Masterplan that can come forward in a flexible way to make the most of market opportunities as they arise. Some of the key issues which the framework will aim to achieve are:

- Establishing a comprehensive list of stakeholders
- Examining and interpreting the evidence base for a range of interventions across the public and private sectors
- Establishing the status of land in public ownership
- Identification of pivotal sites to aid delivery
- Establish development viability/deliverability where appropriate
- Provide a vehicle to bring together the landowners and interests that can deliver development and regeneration in the area
- Set out short/medium/long term priorities which will encourage a comprehensive approach to the development of the area.
- Contribute to an Engagement Strategy

### Purpose

2. The Greater Clarendon (Sailortown) Stakeholder Forum will be formally established in October 2017 to align with Ove Arup's programme of work. The primary purpose of this forum will initially be to secure input from the

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private, public, community and political sectors into the development of the Delivery Framework. Ongoing support from the Forum will be important for successful delivery and input will be required for as long as the framework remains in place. In summary the role of the Stakeholder Forum will be to:

- Support the development of the Greater Clarendon Delivery Framework which is currently scheduled for completion in December 2017;
- Support and advise in terms of the delivery and monitoring of the Greater Clarendon Delivery Framework from December 2017 onwards;
- Provide an opportunity for communication among the channel key stakeholders.

### **Strategic Context**

3. The Greater Clarendon (Sailortown) Masterplan complements the existing suite of statutory plans and policies including Belfast City Council's City Centre Regeneration and Investment Strategy (CCRIS), which the Department adopted as its own policy in 2016. The Masterplan sets out the full strategic context in more detail.

### **Membership**

4. Membership of the Stakeholder Forum will be drawn from 4 main 'constituencies':
  - i. Community Group(s) within and neighbouring the Greater Clarendon Area can each nominate one representative, currently Sailortown Regeneration Group. (*Forum members will be asked to advise if other community based stakeholders should be invited to attend*).
  - ii. Statutory Organisations who can influence and contribute to the development and delivery of the Framework. Core members will include relevant representatives from DfC, DfI, BCC, SIB, UU, BHC

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and NIHE. Additional organisations will be invited to contribute as required.

- iii. Private sector representatives from the business community including Belfast Chamber of Trade and Commerce and Cathedral Quarter Business Improvement District. (*Forum members will be asked to advise if other private sector stakeholders should be invited to attend*).
- iv. Political representation from local politicians namely North Belfast MLA's and Councillors from the Castle and Oldpark District electoral Wards.

The Stakeholder Forum will be chaired by the Director of Belfast Regeneration Directorate Mark O'Donnell (or deputy). Membership can be expanded as required by agreement.

### **Administration**

5. DfC will be responsible for providing administrative support including record keeping and producing progress reports. The Stakeholder Forum will initially meet twice prior to 31 December 2017 while the Delivery Framework is being prepared. Thereafter the Stakeholder Forum will meet twice yearly to monitor and advise in terms of the implementation of the Delivery Framework

### **Key milestones**

6. November 2017 –Draft Delivery Framework to be presented to Stakeholder Forum for discussion.

December 2017 / January 2018 – Final Delivery Framework to be presented to Stakeholder Forum for discussion.

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### **Review**

7. The Terms of Reference will be agreed at the first meeting and can be reviewed/revised as required. The Forum will meet for two years and can be extended by agreement thereafter.